

**MEETING MINUTES
TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING**

June 8, 2017 at 6:00 p.m.

MAYOR HOOD CALLED TO ORDER THE REGULAR COUNCIL MEETING FOLLOWED BY A MOMENT OF SILENCE AND THE PLEDGE OF ALLEGIANCE.

ROLL CALL:

MAYOR JEAN HOOD	p	COUNCILMAN CHUBB	P
COUNCILWOMAN DRIVER	P	COUNCILMAN DILLARD	P
COUNCILWOMAN ANDREWS	A	COUNCILWOMAN ABERNATHY	P

Also present was Town Manager Keith Williams, sitting in for Town Attorney was Attorney Kyle Bauman, Town Engineer Joe Rector and Crystal Weatherington, Town Planner Jack Dorman and Town Staff: Linda Barringer and Jerry McNamara.

REGULAR BUSINESS:

1. Councilwoman Driver made a motion to approve the Agenda. Councilman Chubb seconded the motion.
Motion passed unanimously
2. Councilman Dillard made a motion to approve the Consent Agenda including the Meeting Minutes for the May 11, 2017 Regular Council Meeting, the May 30, 2017 Triumph Workshop as well as the Budget and Financial Status as of May 31, 2017. Councilwoman Driver seconded the motion. *Motion passed unanimously*

Action Items:

1. Town Attorney Kyle Bauman read **Resolution No. 2017-05**

RESOLUTION 2017 – 05

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, FLORIDA IMPLEMENTING A PUBLIC RECORDS POLICY TO PROVIDE GUIDELINES FOR ACCESS, INSPECTION AND COPYING OF PUBLIC RECORDS

Councilwoman Abernathy questioned: page 2. C) Extensive use of technology, what is the threshold? Should it say more than 30 min or an hour? Town Manager: anything over an hour. Page 4. A. Also, can it state no matter the costs, can we collect in advance?

Councilman Chubb, I. page 4, (4. A) Instead of invoice give them an estimate of costs.

Councilman Dillard, do we need to combine 4. a and b?

Councilman Chubb, there is probably a way to simplify 4 a. and b.

This item was tabled until the attorney can change some of the language in the resolution.

2. Council discussion on setting the dates for the Budget Workshop and Public Hearings;
July 27, 2017 at 5:30 p.m. Line Item Budget Meeting, August 17, 5:30 p.m. FY 2017/2018 Budget Meeting

3. Councilman Chubb made a motion to approve the acquisition/installation of the two new light posts that were damaged on Eglin Parkway Street Lights and the replacement of the one light in front of Bank of America to be installed in front of Stichfx to make it astatically pleasing at a cost of \$3,158.00. Councilwoman Driver seconded the motion. Roll Call was taken:

Councilman Chubb	Y	Councilman Dillard	Y
Councilwoman Driver	Y	Councilwoman Abernathy	Y
Councilwoman Andrews	A		

Motion passed unanimously

4. Councilman Chubb made a motion to request from the Okaloosa County Commissioners for the 2018 Florida Boating Improvement Program request to Okaloosa County for \$15,000 to make improvements at the Sea Way Boat Launch. Councilwoman Abernathy seconded the motion. *Motion passed unanimously*

Discussion Items:

1. Town's Engineer Crystal Weatherington presented to Town Council the Town of Cinco Bayou Storm water Master Plan modeling program to find out where the deficiencies are. 1. We have major flooding issues on Hughes, We have proposed two storm water ponds. Also, one on the Kmart parking lot, which is why we recommend increasing the size of the storm water pipes. 2. Glenwood Park being another issue: 1. the pipes flowing into the park need to be bigger, because the water flowing from Uptown station is too much for these pipes to hold. 2. Also we need a baffle box to catch the pollution/debris, 3. A stream restoration and 4. we also suggest increasing the culverts that run under Yacht Club Drive that would make it easier for the water to flow out. 4. the stabilization the channel that is discharging into the bayou, either by a seawall or sheet pile that flow out of Cinco.

There is a cost estimate in your package on each of these projects and they have been prioritized by the urgency and hopefully get the funding through grants.

Councilwoman Driver made a motion to approve Dewberry/Preble-Rish to apply for a Technical Assistant Grant through the DEO which is a no-match grant which will allow us to then be shovel ready/permitting in place to apply for the other grants. Councilwoman Abernathy seconded the motion. *Motion passed unanimously*

2. Mayor Hood to update the Council on the Okaloosa Transit System.

3. Councilman Dillard suggested we reach out to our residents to see what they would like to name the pier. We can send out a newsletter giving them an opportunity to pick 1 of 3 names.

Reports:

1. Town Manager's Report – Keith Williams – Written Report

Town Manager Williams shared a letter he had received from Waste Management of a possible increase in fees for garbage pickup. The Council asked Manager Williams to seek other quotes from other sources on garbage pickup, maybe either by Waste Pro or possibly talking to Fort Walton Beach about their services.

2. Attorney's Report – Jeff McInnis: NONE

3. Town Planner's Report – Jack Dorman: Reminder of the upcoming LPA Public Hearing to be on July 13, 2017

4. Engineer's Report – Crystal Weatherington: NONE

Public Comments: None

Council Member's Comments/Request: None

Mayor's Comments/ Announcements: None

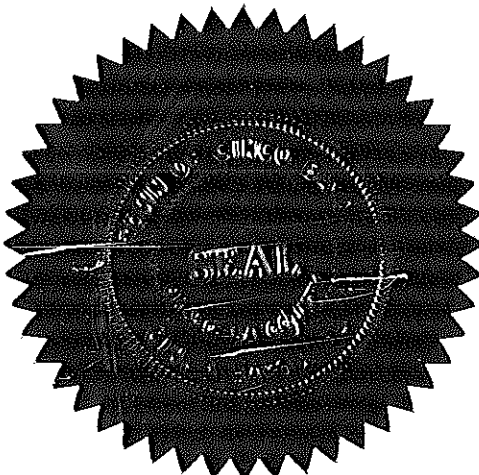
DATES TO REMEMBER:


July 13, 2017 at 5:45 p.m. LPA Public Hearing, 6:00 p.m. Regular Council Meeting.

July 20, 2017 at 6:00 p.m. OCLOC Dinner hosted by the City of Valparaiso.

ADJOURN: After no further business the meeting adjourned at 7:24

ATTEST:





Mayor Jean Hood



Keith Williams, Town Manager/Clerk